



SEMI-MONTHLY PAYROLL PROCESSING CALENDAR 2008

PAY PERIODS			TIME SHEETS DUE BY 5:00 PM ON	PAY DAY
12/15/2007	thru	12/31/2007	1/02/2008	1/4/2008
1/1/2008	thru	1/15/2008	1/16/2008	1/21/2008
1/16/2008	thru	1/31/2008	2/1/2008	2/5/2008
2/1/2008	thru	2/15/2008	2/16/2008	2/20/2008
2/16/2008	thru	2/29/2008	3/1/2008	3/5/2008
3/1/2008	thru	3/15/2008	3/17/2008	3/20/2008
3/16/2008	thru	3/31/2008	4/1/2008	4/4/2008
4/1/2008	thru	4/15/2008	4/16/2008	4/21/2008
4/16/2008	thru	4/30/2008	5/1/2008	5/5/2008
5/1/2008	thru	5/15/2008	5/16/2008	5/20/2008
5/16/2008	thru	5/31/2008	6/2/2008	6/5/2008
6/1/2008	thru	6/15/2008	6/16/2008	6/20/2008
6/16/2008	thru	6/30/2008	7/1/2008	7/3/2008
7/1/2008	thru	7/15/2008	7/16/2008	7/21/2008
7/16/2008	thru	7/31/2008	8/1/2008	8/5/2008
8/1/2008	thru	8/15/2008	8/16/2008	8/20/2008
8/16/2008	thru	8/31/2008	9/2/2008	9/5/2008
9/1/2008	thru	9/15/2008	9/16/2008	9/19/2008
9/16/2008	thru	9/30/2008	10/1/2008	10/6/2008
10/1/2008	thru	10/15/2008	10/16/2008	10/20/2008
10/16/2008	thru	10/31/2008	11/1/2008	11/5/2008
11/1/2008	thru	11/15/2008	11/17/2008	11/20/2008
11/16/2008	thru	11/30/2008	12/1/2008	12/5/2008
12/1/2008	thru	12/15/2008	12/16/2008	12/19/2008

Remember all time sheets received after the due date will be processed with the next payroll.

If a payday falls on a Saturday it will be moved forward to the Friday before it.

If a payday falls on a Sunday or Federal Holiday it will be moved to the next working day.