



CONFIDENTIALITY AGREEMENT

You the employee are responsible for safeguarding all confidential information obtained during employment. In the course of your work, you may have access to confidential information regarding the Consumer and/or their family. Confidential information is not to be shared with ANY other party. You are not to reveal or divulge ANY information unless it is necessary for you to do so in the performance of your duties. Access to confidential information should be on a "need-to-know" basis and must be authorized by your Co-employer or supervisor. Any breach of this policy will not be tolerated and legal action may be taken by either TSM and/or your Co-Employer.

EMPLOYEE NAME

EMPLOYEE'S SIGNATURE

DATE